

DeMaria, Eva

From: DeMaria, Eva
Sent: Wednesday, October 07, 2015 10:16 AM
To: 'Scheffler, Linda'
Subject: RE: Hard copy letters/reports

Anything source control just comes to me and I'll be doing the record keeping for them. No need to send to Kristine and Sean. Thanks!

From: Scheffler, Linda [mailto:Linda.Scheffler@portlandoregon.gov]
Sent: Wednesday, October 07, 2015 10:09 AM
To: DeMaria, Eva
Subject: RE: Hard copy letters/reports

Hi Eva,

Will do so for future letters/reports. For the duration of the project the City has been providing records to Kristine as well as the Source Control lead, with the understanding that she was the overall keeper of the record. When Rich came on board I checked this with him and he had me continue, perhaps due to him being in Portland and Kristine in Seattle. Should I continue to send electronic copies of letters and reports to Sean and Kristine in addition to you? Thanks.

Linda

From: DeMaria, Eva [mailto:DeMaria.Eva@epa.gov]
Sent: Tuesday, October 06, 2015 12:00 PM
To: Scheffler, Linda <Linda.Scheffler@portlandoregon.gov>
Subject: Hard copy letters/reports

Hi Linda-

Just wanted to let you know that there is no need to send me hard copy letters/reports from BES so long as an electronic copy/pdf has already been sent to me. It's also easier to send electronic copies to our records center. I've attached EPA's guidance for pdf submissions. Please call or email if you have questions. Thanks.

Eva DeMaria

Office of Environmental Cleanup | Superfund Site Cleanup Unit #2
U.S. EPA Region 10 | 1200 Sixth Avenue, Ste. 900, ECL-122 | Seattle, WA 98101
P: 206-553-1970 | demaria.eva@epa.gov